

Regulations on the Secondment of Full-Time Faculty Members for Taipei Medical University

Formulated and passed by the University Council on July 17th, 2000

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Passed and amended by the University Council on September 30th, 2015

Passed and amended by the University Council on March 28th, 2018

All 11 Articles were amended per TMU Secretariat Doc. No. 1070001344 dated April 20th, 2018

- Article I Taipei Medical University has formulated the Regulations on the Secondment of Full-time Faculty Members (hereinafter referred to as “the Regulations”) to provide a basis for the secondment of full-time faculty members for the University.
- Article II The purpose of secondments is to assist the University’s development and to promote cooperation between the University and external organizations.
- Article III A full-time faculty member may only apply for a secondment with a member from an external organization who possesses similar expertise or teaches similar courses:
1. The applicant holds at least an associate professor position or higher.
 2. At least three years of continuous service at Taipei Medical University.
 3. The applicant has passed the teaching evaluation.
- The applicant may not hold administrative positions at Taipei Medical University during their secondment period.
- Article IV The unit of the external organization, in which the secondment is intended, shall send a letter to the University. After receiving approval from the College Affairs Faculty Meeting of the University, a written report will be submitted to the Dean. The approval of the President is needed before the secondment application is complete.
- Article V The secondment period is limited to four years. If the secondee holds fixed-term employment in the external organization lasting for more than four years, the length of the secondment will follow the end of the position. If the secondment is shorter than two years, the faculty member may be qualified to apply for another secondment after returning to the University for two years. If the secondment is longer than two years, the faculty member may be qualified to apply for another secondment after returning to the University for four years. The total period of secondment may not exceed eight years. If the secondee is required to serve at a governmental agency for business purposes, the preceding restrictions do not apply. However, the total period of secondment may not exceed eight years.
- Article VI During the secondment period, the secondee shall apply for leave without pay. The secondee shall be obligated to return to the University to teach two credits per semester, and his or her seniority may not be interrupted. However, according to the regulations, only a maximum of two years will count as seniority for promotion. Retirement and other related rights and benefits shall follow Taipei Medical University’s Regulations on Faculty/Staff Leave-taking.
- Article VII Any part-time job taken on by the secondee during the secondment period shall follow the relevant regulations of the University.
- Article VIII A secondment to a business shall not only comply with this Regulation but the Regulations on Full-time Faculty Members Holding Part-time Jobs or the Secondment to for-profit organizations.
- Article IX If there is a change of duties in the external organization during the secondment period, or if the secondment must extend due to special circumstances, a new application must be submitted.
- Article X Full-time faculty members returning from secondment shall apply for reinstatement per administrative procedures one month before the expiration of the secondment. If the secondee does not apply for reinstatement by the end of the secondment, he or she is considered to have voluntarily left the University. Upon reinstatement, the salary of the full-time faculty member will resume to the pay grade before the secondment.
- Article XI The Regulations shall come into effect on the date of promulgation after receiving the University Council’s approval; the same applies when amendments are made.