

Taipei Medical University Regulations Governing the Appointment of Deputy Directors at Academic and Administrative Divisions

Newly amended and approved by the Administration Committee Meeting on June 13th, 2007
Amended and approved by the Administration Committee Meeting on September 16th, 2009
Amended and approved by the Administration Committee Meeting on October 19th, 2011

- Article 1 The following regulations (hereinafter referred to as “these Regulations”) are hereby set forth in accordance with Article 33 of the *TMU Organizational Charter*, Paragraph 3, Article 13 and Paragraph 3, Article 14 of the *University Act*, Article 12 of the *Enforcement Rule of the University Act*, and the *Guidelines for the Appointment of Deputy Directors at the first-level Administrative Divisions*.
- Article 2 The following terms, when used in these Regulations, shall have the meaning ascribed to them hereafter:
- (1) Full-time staff/faculty: Full-time staff/faculty in administrative divisions, including officially promoted/appointed employees and those under long-term contracts for over 1 year of service (excluding part-time workers or office assistants).
 - (2) Student number: The total number of students studying at any programs of TMU with formal student status.
- Article 3 The first-level academic divisions stipulated in the *TMU Organizational Charter* may be appointed with no more than 5 deputy directors as required for teaching, research, and other related matters.
The second-level academic divisions may be appointed with 1 to 2 deputy directors as required for teaching, research, and other related matters. Should the appointed personnel be staff from TMU affiliated hospitals, 3 more persons may be appointed.
- Article 4 The first-level administrative divisions stipulated in the *TMU Organizational Charter* that meet the following requirements may be appointed with 1 to 2 deputy directors.
- (1) Supervise over 4 second-level administrative divisions, or there are 20 full-time faculty/staff in the division.
 - (2) Have been evaluated by TMU as divisions in charge of major school affairs projects or those with heavy workloads.
- Article 5 The term of the deputy directors at the academic or administrative divisions varies in accordance with that of the director in each division.
- Article 6 Faculty, research personnel, or staff appointed as deputy directors by the President of TMU shall bear the title and rank stipulated in the related governing regulations of TMU.
- Article 7 Should the divisions appointed with deputy directors fail to meet the requirements stipulated in Article 3 or Article 4, due to adjustments in their organization or tasks, the divisions, within one year after such adjustments, shall adjust or remove the appointed deputy directors accordingly. This Article takes effect upon review and

approval by the President of TMU. Amendments shall follow the same procedure.

Article 8 The above regulations are approved by the Administration Committee Meeting and take effect upon review and approval by the President of TMU. Amendments shall follow the same procedure.