

Regulations on the Service Extension for Professors at Taipei Medical University

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Article I (Objective)

In order to standardize the procedures for tenure-track professors (hereinafter referred to as "Professors") to extend their tenures, and in accordance with the *Act Governing the Retirement, Bereavement Compensation, Discharge with Severance Pay Benefits for the Teaching and Other Staff of School Legal Persons and their Respective Private School(s); and University Evaluation Regulations*, the University has established the Regulations on the Service Extension for Professors at Taipei Medical University (hereinafter referred to as the "Regulations").

Article II (Professor Reaching Retirement Age)

Professors reaching age 65, except for those who reach the retirement age during the school semester, may apply for an extension of service in accordance with the *Regulations on Retirement, Bereavement Compensation, and Severance Pay for Faculty and Staff of Taipei Medical University*, Article 4; otherwise, as a general rule, the tenure shall not be extended.

Article III (Eligibility for Service Extension)

In any of the following situations, applicants are eligible for service extension: Presidents of Taipei Medical University who reach age 65 during their term of appointment may continue to serve until the conclusion of the term. If reappointed after reaching the age of 65, they may continue to serve for the duration of the renewed term. However, their service shall not extend beyond the age of 70.

Professors who demonstrate excellent performance in teaching and research, with a high academic reputation, and meet all the essential qualifications outlined in Clause 1, as well as at least one of the special qualifications listed in Clause 2, may apply for a service extension through their affiliated unit if they wish to continue serving beyond the age of 65.

1. Essential Qualifications:

- (1) Those who are in good physical health to engage in teaching and research work.
- (2) Those who demonstrate excellent teaching and research outcomes as evaluated by the University.
- (3) Those who have fulfilled the basic teaching hour requirement, and their off-campus teaching hours do not exceed the limit approved by the University; furthermore, they shall meet the basic teaching hour requirement in the duration of their service extension.
- (4) Those who have served at Taipei Medical University for one year or longer.

2. Special Qualifications:

- (1) Those who are or have been appointed as academicians at the Academic Sinica, Taiwan or at national academies of sciences in other countries.
- (2) Those who have been awarded national chair professorship.
- (3) Those who have been awarded the Presidential Science Prize of Taiwan.
- (4) Those who have been awarded the National Award for Distinguished Contribution to Industry-Academia Cooperation.
- (5) Those who have been awarded the Executive Yuan Award for Outstanding Contribution in Science and Technology.
- (6) Those who have been awarded the Ministry of Education Academic Award.
- (7) Those who have been awarded the National Science and Technology Council (NSTC) Outstanding Research Award more than twice.
- (8) Those who have been awarded the National Science and Technology

Council (NSTC) Outstanding Research Award once and meet one of the conditions in *Item 9*.

- (9) For those who turn age 65 or three years from the expiration date of the term of each extended service, and meet one of the following conditions:
- (9-1.) Those who have been appointed as principal investigators for projects funded by governmental sectors (or organizations), where they initiated the funding application, and have secured funding exceeding NT\$9,600,000 and more, or professors from the College of Humanities and Social Sciences and the Center for General Education with grants of NT\$4,800,000 and more.
- (9-2.) Those who demonstrate achievements in research outcomes (select up to 7 papers within the last three years, with total points no less than 420); or who have published more than three papers in leading academic journals ($JIF \geq 6$ or SCIE/SSCI ranking $\leq 10\%$), nationally or internationally, in their professional fields as the first or corresponding author (including equal contribution). For professors in the College of Humanities and Social Sciences and the Center for General Education, publications in A&HCI journals will be taken into consideration.
- (10) For those who teach arts subjects in the College of Humanities and Social Sciences and the Center for General Education, the requirements can be met by demonstrating that they have served as creative, exhibition/performance, or technical instructors annually in the recent three years, possess high international prestige, and have been recognized by the review committee appointed by the University President.

Article IV (Duration for Service Extension)

The service extensions for professors are subject to annual review. Subsequent

service extensions may not exceed one year each. No further service extensions shall be permitted beyond the semester when a professor reaches the age of 70. However, if the University is accredited by the Higher Education Evaluation and Accreditation Council in Taiwan (HEEACT) in accordance with the *University Evaluation Regulations*, and the professors meet all essential qualifications outlined in *Article 3, Clause 1*, as well as at least one of the special qualifications listed in *Article 3, Clause 2, Items 1* through 8, the age limitation for service extension may be extended to 75 years of age.

Article V (Review Procedures)

Professors who wish to apply for service extension shall fill out the Taipei Medical University Professors Service Extension Referral Form (see Appendix), providing supporting documents that substantiate the special qualifications outlined in *Article 3, Clause 2*. The extension may be granted following the approval of the Faculty Evaluation Committee at each respective level and subsequently by the University-Level Faculty Evaluation Committee, either on the day when they turn age 65, or three months prior to the expiration date of each service extension term.

For cases involving the service extensions of the University President and professors, the University's Office of Human Resources shall submit a list of applications to the Management Committee for the Management of Retirement, Compensation, Resignation, and Severance Matters for Private School Teachers and Staff of the R.O.C. (hereinafter referred to as "**Management Committee for Funds**"), as well as to the Department of Government Employees Insurance, Bank of Taiwan, for review.

Article VI (Termination of Service Extension)

For University President and professors whose service extensions have been granted, if the grounds for the extension are no longer applicable or if they no longer meet the eligibility criteria for service extension, they shall immediately initiate the termination of the service extension and the University shall report the case(s) to the Management Committee for Funds to proceed with the filing of their retirement.

Article VII (Unresolved Matters)

The unresolved matters in this Regulations will be complied with the provisions of our university's relevant regulations and the government's relevant laws.

Article VIII (Authority)

The implementation of this Regulations is following the passed by the University Affairs Council and subsequent approval of the Board of Trustees public announcement. Same shall apply with adjustments of this Regulations.

Appendix

Taipei Medical University Professors Service Extension Referral Form

Title	Professor
Full Name	
Date of Birth	(mm)/(dd)/(yyyy)
Teacher-Qualification Tier	Professor
Teacher Certificate No.	Certificate No.
Previous Application for Service Extension Archived Document Date & No.	
Duration of Previous Service Extension Period	From to From (mm)/(dd)/(yyyy) to (mm)/(dd)/(yyyy)
Meeting Essential Qualification 1~4	☐ 1. You are in good physical health to engage in teaching and research. ☐ 2. You demonstrate excellent teaching and research outcomes as evaluated by the University. ☐ 3. You have fulfilled the basic teaching hour requirement, and their off-campus teaching hours do not exceed the limit approved by the University; furthermore, you shall meet the basic teaching hour requirement in the duration of their service extension. ☐ 4. You have served at Taipei Medical University for one year or longer.
Meeting One of the Special Qualifications	☐ 1. You are or have been appointed as an academician at the Academic Sinica, Taiwan or at national academies of sciences in other countries. ☐ 2. You have been awarded national chair professorship. ☐ 3. You have been awarded the Presidential Science Prize of Taiwan. ☐ 4. You have been awarded the National Award for Distinguished Contribution to Industry-Academia Cooperation. ☐ 5. You have been awarded the Executive Yuan Award for Outstanding Contribution in Science and Technology. ☐ 6. You have been awarded the Ministry of Education Academic Award. ☐ 7. You have been awarded the National Science and Technology Council (NSTC) Outstanding Research Award more than twice. ☐ 8. You have been awarded the National Science and Technology Council (NSTC) Outstanding Research Award once and meet one of the conditions in Item 9. ☐ 9. Within the month when you turn age 65 or three years before the expiration date of each service extension, and meet one of the following conditions: (9-1.) You have been appointed as principal investigators for projects funded by governmental sectors (or organizations), where you initiated the funding application, and have secured funding exceeding NT\$9,600,000 and more, or professors from the College of Humanities and Social Sciences and the Center for General Education with grants of NT\$4,800,000 and more. (9-2.) You demonstrate achievements in research outcomes (select up to 7 papers within the last three years, with total points no less than 420); or have published more than three papers in leading academic journals

	(JIF $\geq$ 6 or SCIE/SSCI ranking $\leq$ 10%), nationally or internationally, in your professional fields as the first or corresponding author (including equal contribution). For professors in the College of Humanities and Social Sciences and the Center for General Education, publications in A&HCI journals will be taken into consideration. ☐ 10. For those who teach arts subjects in the College of Humanities and Social Sciences and the Center for General Education, the requirements can be met by demonstrating that you have served as creative, exhibition/performance, or technical instructors annually in the recent three years, possess high international prestige, and have been recognized by the review committee appointed by the University President.
Reviewed by Office of Research and Development	Special qualification 8, 9: ☐ Qualified ☐ Disqualified
Signed and Approved by Departmental Director or Supervisor	Submit to the department-level Faculty Evaluation Committee
Signed and Approved by College Dean	Submit to the college-level Faculty Evaluation Committee

Notes :

- The service extension application must be reviewed and approved by the college-level Faculty Evaluation Committee on the day the professor turns 65 of age or four months prior to the expiration date of each term of service extension.
(e.g., if the professor turns 65 on August 1st, 2019, the application should be approved by the department-level Faculty Evaluation Committee no later than April 1st, 2019.)
- The calculation for “three years before the original retirement date or termination date” is as follows: The period from the date three and a half years prior to the original retirement or termination date to the department-level Faculty Evaluation Committee review date.
(e.g., if the professor’s original retirement date is August 1, 2019, then three and a half years prior would be February 1, 2016. If the college -level Faculty Evaluation Committee review date is April 1, 2019, the application may include projects and publications from February 1, 2016, to April 1, 2019.)

Appendix 1:

Research Outcome Scores and No. of Academic Publications in the Last Three Years

(Table A: Research Outcome Scores)

Full Name							
Unit							
Serial No.	Outcome Category Code	<u>Titles of the Representative Research Outcomes in the Last Three Years</u> ★1. Please list all the authors (listed in the order of the publication), the title of the papers, the journal name, the publication date, volume and issue number, and the pages. ★2. For patents, please list the patent name, inventor(s), certificate number, country, and patent term. ★3. For technology transfer, please list the name of the technology, the amount of funds and the recipient of such transfer, and the year and month. ★4. For the field and ranking of journals, please refer to the latest SCIE and SSCI database. ★5. For the representative authorship, please indicate “Representative Authorship” in the “Research Outcome Category Code” column.	Publication Year and Month (Required)	(C)	(J)	(A)	(CxJxA) Score
1							
2							
3							
4							
5							
6							
7							
Total Score (Tally of Points Added from Research Outcomes Above) (Up to 7 Papers)							

Note:
The calculation of research outcome scores will follow the *Guidelines to Taipei Medical University Faculty Promotion Points Standards*.

(Table B: Calculating Form for Numbers of Academic Papers)

Research Outcome Order of Authorship	<u>SCIE, SSCI, and A&HCI Journal Publications</u> JIF≥6 or Ranking≤10%		
	SCIE Paper(s)	SSCI Paper(s)	A&HCI Paper(s)
Number of Papers as the First Author			
Number of Papers as Non-first-author Corresponding Author (Including Equivalent Contribution)			
Total Number of Papers (Total of the two above)			
Please use resources from nearby university libraries and the Science & Technology Policy Research and Information Center, among others, to consult the latest SCIE, SSCI, and A&HCI journal publication indexes. Only the latest SCIE, SSCI, and A&HCI journal indexes shall be used for the calculation.			

Appendix 2: Governmental Sectors (Organizations)-Funded Projects Where You Initiated the Funding Application

No.	Name of Project	Project No.	Funding Sector or Organization	Project Duration	Total Amount of Funds	Remarks
1						
2						
3						
4						
5						
Subtotal						

Upon completion of the form, please add additional rows as necessary.